

THE PRESBYTERY OF KENDALL
CAPITAL REVOLVING FUND GUIDELINES

1. Since 1971, the Presbytery of Kendall has maintained a Capital Revolving Fund (CRF) to assist its member churches with their capital needs.
2. Loans should be short term (1 to 7 years) for improvements or repairs.
3. Loans will generally be low interest (1% to 4.5%) depending on the ability of the church to repay the loan.
4. Loans are unsecured.
5. Churches should be familiar with the Book of Order provisions regarding church property (see below).
6. Churches receiving loans are strongly encouraged to contribute at least 10 percent of their local program expense to the presbytery, synod, and General Assembly, combined. If this is not feasible, the goal should be to increase such contributions by at least 1 percent of the local program expense each year.

Local program expense is defined as “all money paid to all sources for current operation of the congregation (including salaries, pension and social security payments, printing, postage, utilities, insurance premiums, payments of interest and principal on loans, etc).” Local program expense does NOT include capital expenditures, local mission, investment expenditures, or per capita giving.

7. Under normal circumstances, applications for a loan should be received by the Stated Clerk by the 1st of February, April, August, and November so that the application may be acted upon at the next regularly scheduled meeting of the Board of Trustees.
8. The repayment of a Capital Revolving Fund loan should not adversely affect the church’s local program or giving to presbytery, synod, or General Assembly.

The Book of Order
Chapter VIII- The Church and Its Property

G-8.0201

All Property Held in Trust

All property held by or for a particular church, a presbytery, a synod, the General Assembly, or the Presbyterian Church (U.S.A.), whether legal title is lodged in a corporation, a trustee or trustees, or an unincorporated association, and whether the property is used in programs of a particular church or of a more inclusive governing body or retained for the production of income, is held in trust nevertheless for the use and benefit of the Presbyterian Church (U.S.A.).

G-8.0501

Selling or Encumbering Church Property

A particular church shall not sell, mortgage, or otherwise encumber any of its real property and it shall not acquire real property subject to an encumbrance or condition without the written permission of the presbytery transmitted through the session of the particular church.

THE PRESBYTERY OF KENDALL
CAPITAL REVOLVING FUND APPLICATION

This application form is only a guide. You are encouraged to use additional pages, as needed.

1. Church:
2. Contact person's name, telephone number, and email address:
3. Purpose of the loan:
4. Amount requested from the Capital Revolving Fund:
5. Term of the loan:
6. Annual percentage rate requested:
7. Payment schedule (monthly, quarterly, annually, other):
8. What other savings does the church have?

The repayment of the loan should not adversely affect your local program or giving to presbytery, synod, or General Assembly.

Submitted by _____ Title _____

Date _____